

Gfeller-Waller Concussion Awareness Act Compliance Checklist

This checklist is designed to help each school be compliant with the Gfeller-Waller Concussion Awareness Act. All forms can be found on the home page website for the Gfeller-Waller Law AND under the specific sections on the website. *According to the law, "each school shall maintain complete and accurate records of its compliance with the requirements ..."* Beside each component is a checkbox each school can use as they complete the compliance steps each year.

Educational Compliance

1. Distribution of Concussion Information Sheet to student-athletes
 - All fall sports
 - All winter sports
 - All spring sports
2. Signature forms (Concussion Information Sheet) collected from student-athletes
 - All fall sports
 - All winter sports
 - All spring sports
3. Distribution of Concussion Information Sheet to parents/coaches/school nurses/volunteers
 - All fall sports
 - All winter sports
 - All spring sports
4. Signature forms (Concussion Information Sheet) collected from parents/coaches/school nurses/volunteers
 - All fall sports
 - All winter sports
 - All spring sports

Postconcussion Protocol/Plan Compliance

1. A Postconcussion Plan in place that at a minimum includes:
 - a. No same day return-to-play for any student-athlete exhibiting signs and symptoms consistent with concussion
 - b. Written clearance (use the form on the Gfeller-Waller Law website) by a medical professional trained in concussion management prior to return-to-play/practice for any athlete exhibiting signs and symptoms consistent with concussion

Emergency Action Plan Compliance

1. The school must have a venue specific Emergency Action Plan reviewed by an Athletic Trainer Licensed in North Carolina (LAT). If your school has an LAT, that person can review the EAP. If your school needs an LAT to review the plan, you can email the plan to: eap@ncathletictrainer.org. An LAT will review the plan and return it to the individual that emailed the plan for review.
2. The Emergency Action Plan shall include a delineation of roles, methods of communication, available emergency equipment, and access to and plan for emergency transport.
3. The Emergency Action Plan must be in writing.
4. The Emergency Action Plan must be provided to all coaches, administrators, volunteers, etc. involved in interscholastic athletics.
5. The Emergency Action Plan must be posted conspicuously at all venues.
6. The Emergency Action Plan must be annually reviewed and rehearsed by all licensed athletic trainers (LAT), first responders, coaches, school nurses, athletic directors, and volunteers for interscholastic athletics.
7. The Emergency Action Plan must be approved by the school principal.

PRINCIPAL'S SIGNATURE (OR DESIGNEE): _____ DATE: _____